



Ringshall Parish Council

Footpath Warden TOR

V1.0

Version Control

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Policy History

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1.0	Clerk	New TOR	05/20	

1. The role of Footpath¹ Warden of the Parish Council is a voluntary position and the appointment of a volunteer will be confirmed each year at the Annual Meeting of the Parish Council, at the discretion of the Council.
2. The role comprises:
 - Having a knowledge of where public rights of way and established permissive paths exist in the parish and basic rights of way law
 - Surveying public and permissive paths in the parish regularly to spot any problems as they arise and keeping a record of surveys
 - Reporting issues that arise via the County Council online reporting system as appropriate: <https://www.suffolk.gov.uk/roads-and-transport/public-rights-of-way-in-suffolk/report-a-public-right-of-way-issue/>
 - Building positive relationships with landowners to help resolve any local issues
 - Promoting use of the parish network, e.g. by the provision of leaflets or on-line information, leading guided walks and/or promoting events such as an annual walk along routes in the parish
 - Working with adjoining parishes and their footpath wardens (if exist) to promote appreciation and use of the wider network
 - Reporting to the Council at its Annual Meeting and at other times as appropriate
3. As a volunteer working on behalf of the Council those appointed Footpath Warden, and other volunteers carrying out any of the Warden's role under the supervision of the Warden, will enjoy the cover provided by the Council's insurance policy. The Warden is required to obtain confirmation from the Council that any other volunteers are covered by the Council's insurance policy before they undertake any work.
4. The Warden is responsible for ensuring that any other equipment used when carrying out the role is in good repair and that they are competent to use it. A risk assessment must be carried out and a completed version must be completed before any works are carried out. Appropriate clothing e.g. gloves, high visibility waistcoat, sturdy boots, must be worn. Copies of completed risk assessments must be supplied to the Clerk.

¹ For the purposes of this TOR, footpath in this context should be taken to also include footways.