



# Minutes

## Extra-Ordinary Ringshall Parish Council Meeting

30/06/2020

7.30-9.00pm

Via Skype

<https://join.skype.com/hRjSL9ubJ9p2>

Meeting Started	19:30		
Present	Cllr A Williams (Chair), Cllr H Williams, Cllr Last, Cllr Hitchcock		
Also Present	D Smith (Clerk) Cllr D Pratt Cllr K Oakes 0 other Members of the public		
	<i>Note there was numerous issues with people's Skype connections. The Clerk only managed to record the one that effected a Parish Councillor being present for a decision.</i>		
RPC/ 2020/06/30	1	To receive apologies and consider approval of any absences	
		<i>None - there are still three councillor vacancies.</i>	
	2	To receive any declarations of interest and consider any dispensation requests	RA(DPI)R 2012 Suffolk Local Code of Conduct
		<i>Cllr Hitchcock declared an interest in items 6&amp;7</i>	DECLARED
		<i>No dispensations were submitted or considered.</i>	
	3	To resolve that the minutes of the meeting of the following Council meetings are a true and correct record: <ul style="list-style-type: none"><li>• 26<sup>th</sup> May 2020</li></ul>	LA2012 s33
		<i>The Clerk informed Council that he had missed the following from the minutes from item RPC/2020/05/10:</i>	
		<i>Cllr Oakes once again offered her assistance at furthering this issue with the relevant officers at SCC.</i>	
		<i>Council accepted this correction and then resolved that the corrected minutes were a correct and true record.</i>	RESOLUTION
		<i>Clerk actioned to deliver non draft version to Chair to sign after the meeting as signing during the meeting was not possible.</i>	ACTION
	4	Clerks Report on Matters Arising From Previous Meetings and Council Covers all active actions not handled by a specific agenda item	
		<i>The Clerk's report (as attached) was received by Council.</i>	RECEIVE
		<i>The Clerk qualified that at this time the survey had not been delivered to residents of the married or officers quarters at/near the base - Council indicated that they were happy with this, and did not see the need.</i>	
	5	Financial	
	a	To post-authorise payment for the Internal Audit	

Signed by Chairman: \_\_\_\_\_ Date: \_\_\_\_\_



This payment was acknowledged by Council, and approved.

APPROVAL

At this time the Chair decided to conflate items 6 and 7, and they were dealt with under one discussion.

CHAIR MEETING  
ORDER DECISION

**6&7** To receive updates on the sewerage works, and consider next steps

To receive updates on the issue of school run use of the Village Hall car park post sewerage works decoupling, and consider next steps

Council **received** additional information (attached) of the situation regarding the sewerage works disconnection and replacement installation.

RECEIVE

A long discussion was held, with Cllr Oakes and Cllr Pratt being asked to add their opinions and information into the mix. Both Councillor offered to provide what help they can by talking to their respective Council officers. Cllr Pratt also mentioned that the 10<sup>th</sup> July deadline for the "CIL funding bid reply to questions" was not a hard date, but there was a little flexibility.

During this discussion the Clerk **reminded** Council that the car park agreement and the sewerage works agreement are two separate items, made some years apart and should not be conflated.

ADVICE

The Clerk also **advised** Council that the Clerk had just received a copy of the draft version of the sewerage works agreement. This agreement was for a 20 year term, with a subsequent rolling one year term, and with a six months written notice termination clause. The draft document also contained a termination clause based on a terminal failure of the treatment works.

ADVICE

Council **noted** that closing the car park would cause a parking issue for parents dropping off and picking up children.

NOTING

The Council is of a view that they must proceed with the idea of placing a barrier across the car park entrance if the village hall is disconnected permanently from any sewage treatment works at the school.

Council **resolved** that their stance is that if the hall is disconnected then the barrier would be erected to stop unauthorised access to the hall car park.

RESOLUTION

Cllr Hitchcock offered to get quotes for said barrier, this was **approved** by Council.

ACTION APPROVAL

Cllr A Williams (Chair) **actioned** himself to chase the trust once again on this issue.

ACTION

Clerk **actioned** to pursue CIL bid.

ACTION

Council **resolved** that up to eight additional hours of Clerking time were allocated for this CIL work.

RESOLUTION

**8** To consider the planning of the post lock-down event

Council **decided** that any event would be after April next year, and resolved that this item should be revisited on the November agenda.

**9** To consider excluding the public and press for the remaining items as their presence would be prejudicial to the public interest due to the nature of the matter to be discussed

Public Bodies  
[Admissions to  
meetings Act] 1960

Council so **resolved**

RESOLUTION

**10** To receive the last Personnel Committee report, and consider recommendations there within

Council **received** the report, and discussions were held over the recommendations.

RECEIVE

Cllr Last's connection dropped out for a period during these discussions.

The meeting was still quorate and the Chair decided to proceed with the meeting without waiting for Cllr Last to rejoin.

CHAIR MEETING  
ORDER DECISION

Due to the drop out of the connection Cllr Last, who sat on the Personnel Committee, was not present for the vote on the recommendation to increase the Clerk's hours.

Council **resolved** to not extend the hours of the Clerk as recommended.

RESOLUTION

Signed by Chairman: \_\_\_\_\_ Date: \_\_\_\_\_



## Ringshall Parish Council

Council resolved to accept the recommendation in the change to the Clerk's SCP level.

RESOLUTION

*At this time the Chair decided to open the meeting to AOB, whilst acknowledging that AOB is not on the agenda.*

CHAIR MEETING  
ORDER DECISION

*A proposal that the next agenda is kept small as Councillors were spending too much time on Parish Council business was expressed.*

*As no decisions were made during this "AOB", the Clerk did not advise Council that any such would be unlawful.*

Meeting  
closed

20:47

Signed by Chairman: \_\_\_\_\_ Date: \_\_\_\_\_