



Minutes

Extraordinary Ringshall Parish Council Meeting

30/04/2020

7.30-9.00pm

Skype Video Call

Meeting opened	19.40 <i>Meeting was delayed due to issues trying to add Cllr Last to the call.</i>	
Present	Cllr A Williams (Chair), Cllr H Williams, Cllr Hitchcock <i>Also present D Smith (Clerk)</i> <i>0 Members of the public</i>	Quorate
RPC/2020/04/ 01	To receive apologies and consider approval of any absences <i>It proved impossible at the time to add Cllr Last to the Skype call, and so he offered his apologies, which Council resolved to accept.</i> <i>Cllr Oakes also tried to join the call, but was unable to due to bandwidth issues.</i>	
02	To receive any declarations of interest and approve any dispensations <i>Cllr Hitchcock declared an interest in item RPC/2020/04/8</i> <i>Given that Council would be unquorate at this item if Cllr Hitchcock was precluded, the Clerk advised that the Council should note the declaration and that Cllr Hitchcock should remain in Council for this item and fully participate.</i>	RA(DPI)R 2012 Suffolk Local Code of Conduct
03	To resolve that the minutes of the meeting of the following Council meetings are a true and correct record: <ul style="list-style-type: none"> • 28th January 2020 • 24th March 2020 <i>An amendment to the 24th March 2020 minutes were required, to adjust June to July for the sewerage works date in RPC/2020/03/o7. Council then resolved to accept the minutes for both meetings. They will be signed by the Chair at the earliest suitable point, given the current restrictions posed by COVID-19.</i>	LA2012 s33 RESOLUTION
04	Public participation session Limited to 15 mins with 3 minutes per person <i>None</i>	Standing Order 3e
05	Clerks Report on Matters Arising From Previous Meetings and Council and arising from COVID-19 Bill Covers all active actions not handled by a specific agenda item, and updates on requirements on Council due to the Coronavirus Bill 2020 <i>Clerk presented report as given in supporting documentation.</i> <i>Clerk advised Council that even though the regulations allowed for the cancelling of the AGM, that given the virtual meeting format seemed to be working (though with surmountable minor technical hitches) that Council should hold it.</i> <i>After some discussion regarding wanting to make sure all current councillors could be present at such a meeting, Council resolved to cancel the AGM.</i>	ADVICE RESOLUTION



06

Financial

a To receive and approve financial reports

i Receipts and payments since last meeting

Council noted the receipts and payments as given in the supporting documentation. RECEIVE

ii CIL Report 2019-2020

Council resolved to approve the CIL report, and for the Clerk to submit to MidSuffolk The report requires signing by the Chair, this will be done at the earliest suitable point, given the current restrictions posed by COVID-19. RESOLUTION

iii 2019-2020 Accounts

Council resolved to approve the accounts. These will be signed by the Chair, as the only non-banking signatory. This will be done at the earliest suitable point, given the current restrictions posed by COVID-19. RESOLUTION

b To authorise payments as given in documentation pack

Council resolved to approve all payments. The cheques will be signed at the earliest suitable point, given the current restrictions posed by COVID-19. RESOLUTION

c To consider a grant request from RVHMC towards goal/basketball post

Council received a formal request for an unspecified size grant towards the purchase of previously discussed goal posts by RVHMC. RECEIVE

Council discussed the request, which included a reminder that they had previously approved a grant in the range of £500-£1000.

Cllr Hitchcock, in her role as Co-Chair RVHMC, was able to tell Council that the cost of the posts was £3000.

Council resolved to grant £1000 towards the purchase of the goal posts. RESOLUTION

d To assert exemption from external audit, and complete and ratify the Certificate of Exemption, and Sections 1 and 2 of the AGAR Part2 form

Note: wet signatures are still required on this form - so this will need to be done post meeting

Council resolved that they are exempt from external audit, and approved the Certificate of Exemption. RESOLUTION

Council completed all required sections, and resolved to approve the relevant parts. The Chair will sign at the earliest suitable point, given the current restrictions posed by COVID-19. RESOLUTION

07 To receive any reports/comments from the District and County Councillors

Council received reports from both Cllr Pratt and Cllr Oakes. RECEIVE

08 To receive updates on the sewerage works, and consider next steps

The Chair had emailed SCC regarding contacts at the School's trust to discuss the current situation. As of the meeting there had been no response.

A discussion was held with Cllr Hitchcock regarding the landowner, Chapel Farms, provisioning the sewerage system.

The Clerk advised that any candidate for undertaking the work should provide both a quote and evidence of competence for the works. ADVICE

Cllr Hitchcock, on behalf of Chapel Farms, indicated that any such works would be undertaken under the purview of a competent external engineer.

Council decided to revisit this matter at the next meeting, by which time a quote should have been delivered to Council. DECISION

09 To receive updates on the issue of school run use of the Village Hall car park post sewerage works decoupling, and consider next steps

No updates have been received by Council.

Chair decided to follow-up this lack of communication if no reply was forthcoming within a couple of weeks of this meeting.

10 To receive updates on the Emergency Plan for Vulnerable people

It was reported that the help team had contacted relevant people on the vulnerable list, and that they had reported that they were fine at present. Contact information for the help team was left with each in-case this situation changed.



11 To receive reports on the impact of contractor parking on Lower Farm Road and consider actions to be taken

It was reported that the parking of contractor vehicles had meant some larger vehicles had strayed off the opposite side of the road, causing damage to the road edge and verge.

*Council felt that this was not something that fell under their purview, and so the Clerk was **actioned** to email Cllr Oakes with its concerns, and with any additional information that could be gathered.*

12 To receive reports on parking issues on Lower Farm Farm road and consider actions to be taken

A Councillor reported concerns over parking on Lower Farm Road. There are a number of vehicles that park on the road, quite near a bend in the road, which causes vehicles to have to move fully into the opposite lane to overtake. The Councillor was concerned that this could be problematic and a potential for accident if emergency vehicles required to make use of this route.

*Clerk **advised** Council that of the vehicles specifically mentioned, at least one of them had been cleared by the Police as being correctly parked - see RPC/2019/07/14a* ADVICE

*Council **resolved** that no action should be taken at this time.* RESOLUTION

13 To confirm the date of the AGM as 26th May 2020

*Council **confirmed** that the next meeting would be on this date, but that it would not be an AGM, but merely an ordinary meeting.*

20.55

Meeting
closed