



# Minutes

## Extra-Ordinary Ringshall Parish Council Meeting

24/03/2020

7.30-8.30pm

### Virtual Meeting held using Whatsapp Video Call

Meeting Started	19.30 <i>All could see and hear all. There were drop outs during the meeting, but nothing was discussed until the Clerk could resume contact with all participants.</i>	
Present	<i>Cllr A Williams (Chair), Cllr H Williams, Cllr Hitchcock</i>	Quorate
Also Present	<i>Members of the public: 1 (until mid item 7) Dave Smith (Clerk)</i>	
RPC/2020/03	<b>01 To receive apologies and consider approval of any absences</b>  <i>Cllr Last due to illness and the ongoing COVID-19 situation</i>	
	<b>02 To receive any declarations of interest</b>  <i>None</i>	RA(DPI)R 2012 Suffolk Local Code of Conduct
	<b>03 To consider any dispensation requests</b>  <i>None</i>	LA2012 s33
	<b>04 To consider postponement of the activities day</b>  <i>The Council resolved to postpone the day, and will revisit once the COVID-19 situation is resolved.</i>	RESOLUTION
	<b>05 To consider postponement of the litter pick week</b>  <i>The Council resolved to postpone the litter pick, and will look to reorganise later in the year.</i>	
	<b>06 To consider actions to be taken in light of COVID-19 to assist the Parish prior to Council's Emergency Plan being instigated by higher authorities</b>  <i>Questionnaires have been distributed, and a significant amount received back.</i>  <i>Cllr Hitchcock informed Council she will be coordinating a volunteering group, and Clerk was actioned to provide the vulnerable and volunteer list to her for this purpose.</i>	ACTION
	<i>Clerk advised Cllr Hitchcock, and Council, that GDPR applies to the data provided to her, even in these times, and that distribution of data should be kept to operational necessity.</i>	ADVICE
	<b>07 To receive correspondence from RVHMC regarding the sewerage alterations and any other update reports on this matter, and consider Council's required actions</b>  <i>See attached letter.</i>  <i>Peter Watson was also present at the meeting at this time, and gave an update on where he was with conversations with various parties, and the current plans. This included reporting that SCC has planned the sewerage works for week of the 23<sup>rd</sup> June 2020. At which time the hall will be severed from the current installation.</i>  <i>Peter left the meeting at this time.</i>  <i>Council discussed the situation and resolved to take on the ownership, and costs of the sewerage works required to be undertaken at the village hall.</i>	RESOLUTION
	<i>Clerk actioned to look at potential funding streams.</i>	ACTION
	<b>08 To consider and approve any appropriate devolving of powers to the Clerk, or Clerk in conjunction with Chair, to cater for the period of the COVID-19 situation</b>  <i>See attached sheet</i>  <i>Council resolved that this was not necessary, and that meetings could be held in a virtual way during the COVID-19 lockdown as this meeting seemed to be working well.</i>	RESOLUTION
	<i>Clerk advised Council that if this was to happen, a way of sensibly including Cllr Last into such meetings would need to be considered, as he does not have Internet access.</i>	ADVICE



- 09 To consider the current agreement between RPC/RVHMC and SCC/Ringshall School regarding the village hall car park usage by parents, and the ongoing maintenance of the car park

*The Chair informed Council that he had sent a letter to SCC regarding the arrangement with the school/SCC of letting the car park be used by parent's attending the school. At the time of the Council meeting no reply had been forthcoming.*

*Council decided that in light of no feedback from SCC at this time, this item should be revisited when such feedback has been forthcoming.* DECISION

- 10 To consider and approve the LED lighting upgrades

*See attached sheet for costings.*

*Grant funding for one light has been received from Cllr Pratt. He has requested non-white LEDs. Clerk queried SCC Highways if possible but have yet to receive response.*

*Council discussed the costs and the lighting style, and decided that non-white would be the best option if available, and not much more costly. However, in light of the requirement to fund the hall sewerage works, they resolved to hold off instigating the upgrades until such time as the funding for the sewerage works has been finalised.* DECISION  
RESOLUTION

- 11 To approve payment of Clerk's salary for Feb/March

*Salary was approved, and cheques would be signed at the first opportunity (which will be outside a meeting)* APPROVAL

- 12 To consider the following grant requests:

- The Four Parishes News Link
- RVHMC
- each

*At the meeting the Clerk also presented a bill from SCC for street lighting, which had come in after the meeting had been called. The Clerk also informed Council that he had missed of a donation request from the list, and did not have the letter to hand.*

*Council resolved to donate as follows:* RESOLUTION

- 4 Parishes Magazine - £50
- RVHMC - £1000
- each - £50
- other unspecified - £50 (subject to Clerk informing Council post meeting of the recipient) - Note, that the recipient was Age UK Suffolk, and this is a usual donation

*Council resolved to pay the SCC lighting bill.* RESOLUTION

*All cheques to be signed at the first opportunity, which will be outside a meeting.*

- 13 To confirm the cancellation of the full Council meeting on the Tuesday 21<sup>st</sup> March 2020

*Council resolved to confirm this cancellation.* RESOLUTION

*Council discussed the holding of an extra-ordinary meeting in April, and all seemed in favour. Clerk will discuss particulars with the Chair nearer the time.*

Meeting closed

20.30