

Supporting material for Extraordinary meeting 24/03/2020

COVID-19 Response

Questionnaire has been sent out.

A lot, but not all, households have had a response collected. Some were not in on the first pickup, and Clerk ran out of time to get around all the remaining. Clerk details are on the form, so contact can be made by those who want to return information.

Devolution of power to Clerk, or Clerk in conjunction with Chair

If required then here is some possible wording. Alternatively Council can just proceed virtually given the circumstances.

Proposed wording #1/#2

For the period of the COVID-19 situation the Council resolves to devolve all powers regarding decision making, where it is permissible to do so, to the Clerk - *with the following provisos:*

- *Planning - unless residents complain then “No comment” is reply*
- *Grant/Donation requests from bodies appearing on the budget can be given the amount shown on the budget*
- *Grant/Donation requests from bodies not on the budget can be given at most £50, such grants should be made in consultation with the Chair*
- *Decisions of policy can only be made in consultation with the Chair*
- *Decisions about the sewerage works can only be made in consultation with the Chair. But input, by email/paper mail should be sought from the rest of Council first.*
- *Decisions about the hall car park can only be made in consultation with the Chair. But input, by email/paper mail should be sought from the rest of Council first.*

Proposed wording #3/#4

For the period of the COVID-19 situation the Council resolves to devolve all powers regarding decision making, where it is permissible to do so, to the Clerk in conjunction with the Chair - *with the following provisos:*

- *Decisions about the sewerage works can only be made after seeking input from the rest of the Council*
- *Decisions about the hall car park can only be made after seeking input from the rest of the Council*

Sewerage letter from RVHMC

One issue I have in now firmly in your hands, Trust you have minuted on the Parish meeting for 31st Agenda :

Village hall Sewage Wastage

- 1) Responsibility and ownership of Project needs/Costs/supervision
- 2) Review costs to carry out work - choose Supplier
- 3) when to Execute project - May ? (school cut off, looking at this stage to possible be summer school holidays)

Please report back after meeting with your teams Conclusions, as this is now Priority to Community we feel.

LED Lighting

Please see below our quotation to upgrade the PC owned lighting units as requested, following my site surveys carried out on Friday 7th Feb

I have priced each unit individually based on what is required to bring the lighting up to the latest standards and requirements, each quotation includes the cost of supply and installation of a Tele-Cell to each unit

Unit 1 Lower Farm Rd - For The Sum Of; £1,304.55 + VAT

Unit 2 Lower Farm Rd - For The Sum Of; £1,304.55 + VAT

Unit 3 Lower Farm Rd - For The Sum Of; £1,304.55 + VAT

Unit 4 Offton Rd - For The Sum Of; £334.48 + VAT

Unit 5 Stowmarket Rd - For The Sum Of £744.34 + VAT

The cost of each Tele-Cell comes to £161.20 + VAT, which can be deducted from each unit quotation if the PC decides not to include these as part of the upgrades. Please confirm the PC decision on this once it has been tabled and discussed

Just a note to make, if the PC are unable to fund the complete number of upgrades in one year, then we can always look at the options of

completing these over two years, if that helps to ease any financial pressure. We can discuss this further at a later date if need be

Please be aware that there will be some slight yearly increases on some of the rates currently in place which will come into force from the 1st April 20, so the actual final costs would be slightly higher than those quoted

Clerk pay

Feb/March - £414.80

Donations

Four parishes news link - £50 in budget
RVHMC - asked for £1000
each - no figure