

## **RINGSHALL PARISH COUNCIL**

Minutes of a meeting of Ringshall Parish Council held on Tuesday 17<sup>th</sup> November 2018 at 7.30pm in Ringshall Village Hall.

### Present:

Mr J Phoenix (chairman), Mrs L Hitchcock, Mrs C Free, Mrs A Jones, Mr N Last, Mr A Williams, Mrs H Nunn (Clerk), County Councillor Mrs Kay Oakes

### Public Forum

The chairman welcomed Mrs Oakes to the meeting in her new role as County Councillor for the Bosmere Division. Mrs Oakes circulated her report to councillors and spoke briefly about the County Council budget and the availability of Locality funding as she currently has £7600 to spend before March 2019.

There was no report from District Councillor Whybrow.

#### 1. Apologies for absence

Heather Williams, Martin Snowling

#### 2. Declarations of Interest

There were none

#### 3. To confirm the minutes of the meetings held on September 18<sup>th</sup> 2018

The minutes of the meeting held on September 18<sup>th</sup> were approved as a true record and were duly signed and dated by the chairman.

#### 4. To receive a financial report and approve payments and donation requests

The Clerk reported the following balances as of today:

Community Account: £2454.65

Business Saver Account: £14661.72

An invoice was received from SALC for the quarterly payroll service at £21.60, also received was a letter from St Catherine's PCC Treasurer requesting payment of the £600 grant and £450 reimbursement for churchyard maintenance. These were both approved for payment by councillors. The Clerk pointed out that there was still £100 remaining from the transparency grant and councillors unanimously agreed that this should be paid to Brian Robertson for maintaining and updating the Council's website.

Following a query from Mrs Free, councillors agreed to send the donation of £50 to the Citizens Advice Bureau as approved in the last Budget.

The Clerk reported that the emptying of litter bins by MSDC will now cost £35 per litter bin and £41 per dog waste bin.

SALC confirmed that there would be no increase in the annual subscription for the coming year.

#### 5. To discuss CiL payments and accounting

The Chairman reminded councillors that a decision would need to be made as to how to spend the CiL monies. There is a five year limit from the date of payment and levy payments and accounts must be filed. The Clerk will forward the CiL toolkit to councillors to ensure everyone understands the procedure.

6. To discuss the appointment of a new clerk

Councillors agreed to approve the appointment of Mr David Smith as Clerk and RFO; an offer of employment will be made within two weeks and a job description and contract of employment will be sent also.

7. To discuss the GDPR audit

Councillors agreed to hold back any further on the implementation of GDPR until the appointment of the new clerk as he has the relevant GDPR knowledge.

8. To discuss the implementation of the village Neighbourhood Watch scheme

The Clerk reported that Mr Snowling had received several offers of help following his article in the parish magazine, but he has been unable to arrange a meeting due to work commitments. Mr Williams offered to be the NW volunteer in the Charles Tye area of the village.

9. To discuss highway matters including the possibility of increasing the 30 mph along Stowmarket Road

The Clerk reported that the County Council's policy not to extend any speed limits in the county is still in force.

Cllr Oakes spoke of her forthcoming meeting with the Highways Department; she asked for details of all the outstanding Highways matters within the village which she will refer to at the meeting.

Cllr Oakes confirmed that she would be willing to grant some locality budget monies to the purchase of a VAS sign for Lower Farm Road. The clerk will ask Peter Watson, Speedwatch co-ordinator, to contact Cllr Oakes direct.

10. To receive a report from the meeting between councillors and Kieran Shann following his request for a skate board park on the village playing field

Mr Williams reported that other parents and children had been invited to the meeting unbeknown to the Parish Council and letters of support for a skateboard park or similar were received from those unable to attend. Mr Williams asked for a breakdown of children in the village; the Clerk had received this showing almost 50 children within the community but those present agreed that the figure is actually nearer 30. After some discussion, during which it was reported that the Parish Council had looked into the possibility of siting a play area on the playing field which was halted due to a lack of community support, councillors agreed that this be discussed at the January meeting.

11. To discuss any village hall management committee matters

The Clerk apologised for not forwarding the VHMC report prior to the meeting.

Mrs Jones will mention children's play equipment to the Management Committee at the next meeting.

12. Items for the next meeting

There were none. However, Mrs Free had been asked by a resident how often CCTV footage of the playing field was checked as dog excrement had been found there on several occasions, but no fines appeared to have been issued. Mrs Jones will raise the matter at the RVHMC meeting.

13. To confirm the date of the next meeting

The next meeting will be held on Tuesday 22<sup>nd</sup> January at 7.30pm in the village hall.

The following dates have been booked for 2019:

March	26 <sup>th</sup>
May	21 <sup>st</sup>
July	23 <sup>rd</sup>
September	24 <sup>th</sup>
November	26 <sup>th</sup>

Meeting closed at 8.30pm