

## RINGSHALL PARISH COUNCIL

Minutes of a meeting held on Tuesday September 26<sup>th</sup> 2016 at 7.30pm in Ringshall Village Hall.

Present: Mrs C Free (Chairman), Mrs L Hitchcock, Mrs K Benton, Mrs A Jones, Mr D Kemp, Mrs H Nunn (Clerk).

Public Forum: The reports from Cllrs Truelove and Whybrow were circulated to councillors prior to the meeting and a copy of each will be available on the website together with the draft minutes.

1. Apologies for absence

Apologies were received from Mr J Phoenix, Cllr J Truelove and Cllr David Whybrow.

2. Declarations of Interest

There were none

3. To confirm the Minutes of the meeting held on July 19<sup>th</sup> 2016

The minutes were approved as a true record and duly signed and dated by the Chairman.

4. To receive a financial report and approve payment

The clerk reported the following balances:

Business saver account	£ 12,831.39
Community account	£943.41

The Clerk's salary for the quarter ending 31 August 2016 amounting to £612.76 was due together with the audit fee of £36 and both were approved for payment by councillors.

Councillors agreed that the balance of the Locality Grant from MSDC should go towards the purchase of the new chairs in the village hall and an amount of £1500 was approved for payment.

Having read the Precept Consultation paper from SALC, councillors agreed that Ringshall Parish Council had no qualifying view to offer.

5. To discuss highway matters

The drain cover outside Chapelfields, Lower Farm Road had been repaired but there are still several highway matters along Stowmarket Road outstanding. It was agreed that the Clerk should enlist the help of Cllr Truelove in getting these issues resolved.

6. To confirm the date for the defibrillator training

The Clerk had been advised that the village hall would be available on any Monday evening in October for this training. Councillors put forward either the 17<sup>th</sup> or 31<sup>st</sup> October at 7pm. The Clerk will liaise with CHT to finalise a date.

**Post-minute note: The training has been confirmed for Monday 31<sup>st</sup> October at 7pm.**

7. Training for new councillors and those unable to attend previous training

The Clerk will obtain the training schedule from SALC and circulate it to councillors.

8. Hi-vis jackets for CEP volunteers

Mr Kemp advised that he is in the process of obtaining sufficient hi-vis jackets for CEP volunteers.

9. To discuss planning application responses

The Chairman explained the background to this item and stressed the need for all councillors to respond to the Clerk's email giving details of applications received. Mr Last asked that a note be sent as he does not have email. It was agreed that it would be beneficial for both the councillors and the clerk to attend any planning training that may be available either through MSDC or SALC.

10. Items for discussion at the November meeting

There were none

11. To confirm the date of the next meeting

The next meeting will take place in the village hall on Monday 21<sup>st</sup> November at 7.30pm.