



Notice of Meeting and Summons to Councillors to Attend an Ordinary Ringshall Parish Council Meeting

Dear Councillor

You are summoned to attend a Parish Council meeting at the Village Hall, Ringshall, on Tuesday 26th September 2023 at 7pm

L Luther
Parish Clerk
Tel: 07702 132061
email – pc.ringshall@gmail.com

AGENDA

- 1) **Election of the Chairman of the Council**
(To receive the Chairman's Declaration of Acceptance of Office)
- 2) **Election of the Vice-Chairman of the Council**
(To receive the Vice-Chairman's Declaration of Acceptance of Office)
- 3) **To Co-Opt New Member onto the Council**
- 4) **To receive apologies for absence**
- 5) **To receive Declarations of Interest**
- 6) **To receive any Applications for Dispensation**
- 7) **To approve the Minutes of the previous meeting held on 25th July 2023 as a true and accurate record.**
- 8) **To elect new members to the following committees**
 - a. **Planning**
 - b. **Personnel**
 - c. **Grievances**
- 9) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.*
Members of the public may raise any matter affecting the parish.
- 10) **To receive the County Councillor's Report** – *County Cllr Kay Oakes*
- 11) **To receive the District Councillor's Report** – *District Cllr Daniel Pratt*
- 12) **Highways** – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
 - a) **Flooding on Lower Farm Road** opposite bus shelter and Stowmarket Road.
- 13) **Planning Applications**
 - a) To note decision - DC/23/03285 – refused
 - b) To note decision - DC/23/02688 - approved
 - c) To note decision - DC/23/03434 - approved
 - d) To note decision - DC/23/03509 - approved
 - e) To note decision - DC/23/02769 - approved



- 14) **To receive the Clerk's Report including the following Financial Matters**
 - a) To receive the Clerk's Report
 - a. Laptop
 - b. Letter from 4 Parishes Magazine
 - b) To receive the Finance Report
 - c) To authorise payments and note Receipts (detailed on separate sheet in additional information)
 - d) To receive a draft budget for 2023/24.
 - e) To receive the bank reconciliation
 - f) To receive resignation letter from the Clerk.

- 15) **Speed Survey in 60 mph area of Lower Farm Road and Roman Road**
 - a) Kay Oakes to update on survey
 - b) Residents letters

- 16) **Dog Waste Bin – siting along Ofton Road. Clerk to update.**

- 17) **Car Park Repairs – update from Clerk**

- 18) **Norwich to Tilbury (Formerly East Anglia GREEN) Project.**
Update

- 19) **Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.***

- 20) **Date of next ordinary meeting – Tuesday, 28th November at 7pm**

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk
Tel: 07702 132061 or email: pc.ringshall@gmail.com**