



Notice of Meeting and Summons to Councillors to Attend an Ordinary Ringshall Parish Council Meeting

Dear Councillor

You are summoned to attend a Parish Council meeting at the Village Hall, Ringshall, on Thursday 21st March 2024 at 7pm

L Luther
Parish Clerk
Tel: 07702 132061
email – pc.ringshall@gmail.com

AGENDA

- 1) To receive apologies of Absence
- 2) To receive Declarations of Interest
- 3) To receive any Applications for Dispensation
- 4) To approve the Minutes of the previous meeting held on 30th January 2024 as a true and accurate record.
- 5) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.*
Members of the public may raise any matter affecting the parish.
- 6) To receive the County Councillor's Report – *County Cllr Kay Oakes*
- 7) To receive the District Councillor's Report – *District Cllr Daniel Pratt*
- 8) **Highways** – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
 - a) Flooding on Lower Farm Road opposite bus shelter and Stowmarket Road. County Cllr Kay Oakes to update.
 - b) Pothole outside school – reported. 00460789
- 9) **Planning Applications**
 - a) To note the decision relating to DC/23/05779 – Broad View Farm
 - b) To discuss planning consultation request DC/24/01147
 - c) To discuss planning consultation request DC/24/01146
- 10) **Wattisham Events**
To discuss the number of events planned for Wattisham throughout 2024.
- 11) **To receive the Clerk's Report including the following Financial Matters**
 - a) To receive the Clerk's Report
 - a. Request for donation from SARS
 - b) To receive the Finance Report
 - c) To authorise payments and note Receipts (detailed on separate sheet in additional information).
 - d) To receive the Bank Reconciliation.



- e) To seek approval to appoint 2023/24 Annual Internal Auditor Mrs V Waples
- f) To approve External Auditor Arrangements for 2023/24

12) To review and approve Policies and Procedures

- a) Standing Orders
- b) Internal Control Statement 2024-24
- c) Financial Regulations
- d) Risk Assessment

13) Annual Litter Pick Notes

14) Speed Reduction Measures Indicator Board

- a) Change of Operator for SID
- b) Speed watch report
- c) Update on speeding survey – Cllr Oakes

15) Emergency Plan

16) Siting of new Dog Waste Bin – update from Clerk

17) Ringshall Play Area

- a) Resignation of Peter Watson – Plans for future inspections
- b) Most recent inspections – notes and actions highlighted and requiring action.
- b) Waste Bin to be moved – update from Cllr Pratt

18) Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

19) Date of next ordinary meeting – Tuesday, 21st May 2024 at 7pm

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk
Tel: 07702 132061 or email: pc.ringshall@gmail.com**