



Notice of Meeting and Summons to Councillors to Attend an Ordinary Ringshall Parish Council Meeting

Dear Councillor

You are summoned to attend a Parish Council meeting at the Village Hall, Ringshall, on Tuesday 29th November 2022 at 7.30pm

L Luther
Parish Clerk
Tel: 07702 132061
email – pc.ringshall@gmail.com

AGENDA

- 1) To receive apologies of Absence
- 2) To receive Declarations of Interest
- 3) To receive any Applications for Dispensation
- 4) To approve the Minutes of the previous meeting held on 27th September 2022
- 5) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.
Members of the public may raise any matter affecting the parish.*
- 6) To receive the County Councillor's Report – *County Cllr Kay Oakes*
- 7) To receive the District Councillor's Report – *District Cllr Daniel Pratt*
- 8) To receive a report from Sarah Partridge, Managing Director of OBee CIC Orchard Barn
- 9) **Speed Reduction Measures Indicator Board**
 - a) Speed watch report – Peter Watson
 - b) Speed Limit Initiatives

It is proposed to formally ask Suffolk County Highways to consider i) & ii) below:

 - i) For the 30mph speed limit to be extended and sited on the Great Bricett side of Broad View Farm to include new and proposed residential developments along that stretch of Lower Farm Road which are currently situated in a 60mph area.
 - ii) For the existing 20mph Advisory speed limit in the vicinity of the School area to be made Statutory with appropriate signage.
 - iii) To set up a RPC Working Group of three parish councillors and two knowledgeable residents to investigate and monitor this and other speed issues in the parish.
 - iv) To agree to carry out a residents' survey to ascertain support for a Lower Farm Road 30mph extension and a 20mph Statutory school area speed limit.
 - v) To hold a public meeting to discuss findings in 2023.
 - c) Wattisham Airfield SFA housing



10) Wattisham Track Days.

To discuss the track days at Wattisham and receive details of resident complaints.

11) Highways – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.

- a) Flooding on Lower Farm Road opposite bus shelter and Stowmarket Road. County Cllr Kay Oakes to update.
- b) Road Closures around Ringshall Village. County Cllr Kay Oakes to update.
- c) Broken Street Light on Corner of Lower Farm Road and Stowmarket Road – update provided by Clerk.
- d) Road Closure on Weir Road.
- e) Steps at bottom of Lower Farm Road (2 lots of steps by dog waste bin and half way round - handrail)

12) To receive the Clerk's Report including the following Financial Matters

- a) To receive the Clerk's Report
 - a. To Notify Council of Pay Increase for Clerk's Pay
 - b. To request approval for five hours overtime pay for November owing to preparing the budget and associated training, requests for quotes for car park repairs, amount of time spent dealing with resident queries associated with roads and Wattisham track events, play area and general administration.
 - c. Request from Ringshall Church for Funding
 - d. Request from Citizens Advise Bureau for funding
 - e. Request from St Elizabeth Hospice
 - f. Tree Canopy Survey
 - g. Street Lighting Costs 2022-23
 - h. Damaged/Overgrown Steps on South Lower Farm Road. Reported to SCC 00376597
 - i. Householders Energy Support Survey
- b) To receive the Finance Report
- c) To authorise payments and note Receipts (detailed on separate sheet in additional information) including training for Cllr Shann
- d) To receive a Budget to Actual Report for 2022-23
- e) To receive the draft Budget 2023-24

13) Planning Applications

- a) Great Bricett Public Inquiry outcome
- b) Update on Great Bricett Business Park Development
- c) DC/22/05454 | Householder Application - Erection of detached single storey two bay cartlodge. Comment Required by 1st December
- d) East Anglia GREEN project Consultation
- e) DC/22/02175 | Request for Environmental Impact Assessment Screening Opinion under Regulation 6(1) of The Town and Country Planning (see additional information for planning letter)

14) To decide if RPC wishes to agree to start work on a Parish Plan.

15) Defibrillator Training

To receive details of training courses that Ringshall Parish Council may offer to residents for using the Defibrillator.



- 16) Quiet Lane**
a) Clerk to report back on BMSDC response on siting and cost of new dog waste bin and its subsequent servicing.
b) Council to discuss next steps needed to progress the completion of Quiet Lane initiative
- 17) Ringshall Play Area Working Group**
a) To receive quotes for benches for play area... Council to discuss how many benches and/or bins will be needed.
b) To approve Management and Maintenance Plan for the Play Area and updated Safeguarding Policy.
c) Council to receive report on current CIL Funds held and dates when funds need to be utilised by or be forfeit.
d) Council to discuss its usage of CIL funds for Play Area Project in light of CIL Funds held report.
e) To discuss gates for the play area and seek Council approval for change of gate to allow lawnmower into the area.
- 18) Car Park Update**
a) Quotes to be received for car park repairs.
b) Car Park Usage
- 19) Annual Christmas Tree Recycling Scheme** Collection Date will be Thursday 19th January 2023
- 20) Matters to be brought to the attention of the Parish Council** – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
- 21) Date of next ordinary meeting** – Tuesday, 31st January 2023 at 7.30pm

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk
Tel: 07702 132061 or email: pc.ringshall@gmail.com**