



# Notice of Meeting and Summons to Councillors to Attend the Annual Ringshall Parish Council Meeting

Dear Councillor

You are summoned to attend the Annual Parish Council meeting at the Village Hall, Ringshall, on Tuesday 24<sup>th</sup> May 2022 at 7.30pm (or immediately after the conclusion of the Annual Parish Meeting, whichever is the first).

L Luther  
Parish Clerk  
Tel:07702 132061  
email – pc.ringshall@gmail.com

## AGENDA

- 1) Election of the Chairman of the Council
- 2) Election of the Vice-Chairman of the Council
- 3) To receive apologies of Absence
- 4) To receive Declarations of Interest
- 5) To receive any Applications for Dispensation
- 6) To approve the Minutes of the previous meeting held on March 29th 2022
- 7) To appoint representatives to Committees and Outside Bodies
  - a. Personnel Committee
  - b. Ringshall Village Hall Committee Representative
  - c. Tree Warden
  - d. Footpath Warden
  - e. SID Operator
- 8) Authorisation of Annual Subscriptions
  - a. Suffolk Association of Local Councils £274.75
- 9) Public Participation Session – *Limited to 15 minutes with 3 minutes per person. Members of the public may raise any matter affecting the parish*
- 10) To receive the County Councillor's Report – *County Cllr Kay Oakes*
- 11) To receive the District Councillor's Report – *District Cllr Daniel Pratt*
- 12) Highways – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
  - a) Flooding on Lower Farm Road opposite bus shelter and Stowmarket Road
  - b) Road signs



- 13) **To receive the Clerk's Report including the following Financial Matters** LL
- a) To receive the Clerk's Report
  - b) To receive the Finance Report
  - c) To authorise payments and note Receipts (detailed on separate sheet in accompanying documents)
  - d) To Approve the CiL Report
  - e) To Approve the Asset Register as at 31st March 2022.
  - f) Unpaid Invoice from Elan for Payment of Speed Indicator Board - £2,369.54 payment to be approved.
  - g) To Approve the Annual Governance Statement
  - h) To Approve the Statement of Accounts
  - i) To approve the Internal Auditor's report
  - j) To approve the External Audit Arrangements for 2021/22

**14) Planning Applications**

- a) To consider to Planning Consultation Request DC/22/02458

- 15) **Power Networks:** East Anglia Green Energy Enablement CP/LL  
(East Anglia GREEN) from The National Grid

16) **Red Lion Update**

17) **Neighbourhood Plan Exploratory Agreement**

- 18) **Speed Indicator Display (SID)**  
Speed reduction measures along Lower Farm Road south

- 19) **Ringshall Play Area Working Group – Update** HW/LL

20) **Quiet Lane**

- a) Council to decide on location for two proposed signs (Quiet Lane and car park)
- b) Council to decide location of a dog waste bin in Ofton Road

21) **Platinum Jubilee Celebrations**

- a) Tree Update LH
- b) Jubilee Events at Ringshall Village Hall LH

- 22) **Sewage Treatment Plant Fence Painting** LH

- 23) **Ringshall Open Gardens event** LL

- 24) **Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.***

- 25) **Parish Clerk – 6 Month review Terms & Conditions update and agreement.**

**26) Date of next ordinary meeting – Tuesday, 19<sup>th</sup> July 2022 at 7.30pm**

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk Tel:  
07702 132061 or email: [pc.ringshall@gmail.com](mailto:pc.ringshall@gmail.com)**