



Agenda

Ringshall Parish Council Personnel Committee Meeting

08/06/2020

6.30-8.30pm

Virtual meeting via

via Google Meet: <https://meet.google.com/mtw-ovdh-zvr>

with back up of Skype: <https://join.skype.com/cjYRHxHqqlWo>

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| 1 | To elect a chairperson | Standing Orders &
LGA 1972 |
| 2 | To receive any declarations of interest and approve any dispensation requests | RA(DPI)R 2012
Suffolk Local Code of
Conduct |
| 3 | To consider excluding the public and press for the remaining items as their presence would be pre-judicial to the public interest due to the nature of the matter to be discussed | Public Bodies [Ad-
missions to meetings
Act] 1960 |
| 4 | To perform the Clerk's annual appraisal | LGA 1972 S112 |
| 5 | To review: <ul style="list-style-type: none">• the Clerk's contract of employment terms, especially standard hours• the Clerk role description• the RFO role description | LGA 1972 S112 |
| 6 | To review the Clerk's pay scale | LGA 1972 S112 |
| 7 | To review Clerk and Councillors' training | LGA 1972 S112 |
| 8 | To consider approving additional Clerking hours to due to the additional meetings in April and June. | LGA 1972 S112 |

Dave Smith
Clerk to the Council
Maple Cottage
IP14 2JD

Date: 03/06/2020