

# Agenda

## Ringshall Parish Council Meeting

At 7.30-9.30pm on 23/07/2019

### Ringshall Village Hall

<b>RPC/2019/07/</b>	<b>01</b>	<b>To receive apologies and consider approval of any absences</b>	
	<b>02</b>	<b>To receive any declarations of interest</b>	RA(DPI)R 2012 Suffolk Local Code of Conduct
	<b>03</b>	<b>To consider any dispensation requests</b>	LA2012 s33
	<b>04</b>	<b>To receive a report on outstanding ROI submissions, and consider what action Council should take</b>	Localism Act 2011, s.27
	<b>05</b>	<b>To resolve that the minutes of the following meetings of the Council are a true and correct record:</b>	LGA 1972 Sch12 Para 41(1)
	<b>a</b>	21 <sup>st</sup> May 2019 - AGM	
	<b>b</b>	4 <sup>th</sup> June 2019 – Extraordinary Meeting	
	<b>06</b>	<b>Public participation session to include Police, District and County Councillors’ Reports</b>	Standing Order 3e
	<b>07</b>	<b>Internal Audit</b>	
	<b>a</b>	To receive the Internal Audit Report	
	<b>b</b>	To receive the Clerk’s report on the Internal Audit	
	<b>c</b>	To consider remedial actions in light of the two reports where not covered by subsequent agenda items	Financial Regulations v1.0
	<b>d</b>	<b>To consider the effectiveness of the Internal Audit</b>	Accounts and Audit Regs 2015
	<b>08</b>	<b>To review the Internal Control Policy and consider adopting it</b>	Accounts and Audit Regs 2015
	<b>09</b>	<b>To receive Clerks report on action taken since the last meeting</b>	
	<b>10</b>	<b>To receive an update report on engaging The Mix to provide an activity day</b>	
	<b>11</b>	<b>To receive a report on the Village Sign work</b>	
	<b>12</b>	<b>Financial</b>	Financial Regulations V1.0 (FR V1.0)
	<b>a</b>	To receive and consider approval of the following financial reports	
	<b>i</b>	Bank Reconciliation and Balances	
	<b>ii</b>	Budget To Actual	
	<b>iii</b>	Receipts and payments since last meeting	
	<b>iv</b>	CIL statements (2018-2019, Current)	
	<b>b</b>	To authorise payments as listing below (detailed on separate sheet), and sign relevant cheques and invoices where applicable:	
		• Clerk salary June/July	LGA 1972 s112
		• Internal Audit	LGA 1972 s111
		• Financial Procedures and Risk Management Course	LGA 1972 s111
		• Litter Bins	
		• Clerk expenses	LGA 1972 s112

## Ringshall Parish Council

c	To back sign all invoices for 2019-2020 year to show have been seen by Council	FR V1.0
d	To receive funding requests and consider awarding such funds	
i	Ringshall Village Hall Management Committee – Donation against running costs	LGA 192 S137
ii	Battisford Village Hall Management Committee – Grant for replacement floor	The CIL (Amendment) Regulations 2013 P59C and/or LGA 192 S137
e	To receive thank you letters for previous donations and grants <ul style="list-style-type: none"> <li>• SARS</li> <li>• 4 Parishes Magazine</li> </ul>	
f	To receive an update on the bank mandate changes	
13	<b>To consider planning applications and approve any comments</b> <ul style="list-style-type: none"> <li>• DC/19/02419 – Benicia House – Protected tree pollarding.</li> </ul>	TCPA 1990 s1p8
14	<b>To receive reports and correspondence on any highways matters, and consider if they require raising to Highways or other authorities, or require other action</b>	
a	Potentially hazardous parking Lower Farm Road	Local Government and Rating Act 1997, s.31.
b	Extension of 30mph speed limit area Lower Farm Road – Great Bricett end	
c	Stowmarket Road – road edge collapse near Chapel Farm	Highways S130
d	Pot hole filling	Highways S130
e	Road closures 26 <sup>th</sup> July to 19Aug – Somersham, Ringshall, B1078 near Nedging	
15	<b>To receive a report from the Ringshall Speedwatch Team on suitable VASs and pole siting, and consider which VAS to purchase.</b>	Local Government and Rating Act 1997, s.31.
16	<b>To receive proposals for how CIL monies could be spent, for consideration at the next meeting</b>	The CIL (Amendment) Regulations 2013 P59C
17	<b>To receive communication on and review the requirements for the Village Hall Report, and consider any changes required</b>	
18	<b>To receive a report on Co-Option submissions and consider if further actions are required to advertise Councillor vacancies</b>	
19	<b>To receive a communication on ‘Rights of Way Improvement Plan: Suffolk Green Access Strategy consultation’ and consider if any action is appropriate</b>	
20	<b>To receive information on the School/Village Hall Sewerage Treatment Works issue, and consider possible remedial actions</b>	
21	<b>To receive complaints about an obstructed footpath and consider taking appropriate action</b>	Highways S50(2) , S130
22	<b>To review and consider adopting the following policies:</b> <ol style="list-style-type: none"> <li>1. Publication Guide</li> <li>2. Subject Access Request</li> <li>3. Complaints</li> <li>4. Updated Standing Orders</li> </ol>	
23	<b>Items for consideration for inclusion on the next agenda</b>	
24	<b>To confirm the date of the next meeting as Tuesday 24<sup>th</sup> September 2019</b>	

Date:

---

Dave Smith  
Clerk to the Council  
Maple Cottage  
IP14 2JD